

When You Are the Timer/Vote Counter...

Purpose: To keep track of the time for the speakers and, by displaying the timing cards, let the speakers know if they are within their specified time. To count the votes for the awards and act as tie-breaker, if necessary.

At the Meeting...

1. Get the timing equipment from the Sergeant-at-Arms.
2. When asked, explain the role of the timer/vote-counter. (For example: *Help speakers know how long they have spoken by displaying timing cards, count votes, and break ties*).
3. Record the speakers, the length of time they spoke, and the number of votes they received.
4. After counting the votes, write the results in the form below to give to the club president
The vote of the Timer/Vote Counter is only counted if needed as a tie-breaker.

Table Topics: (1-2 minutes)

	Speaker	Time	Votes
1.			
2.			
3.			
4.			
5.			
6.			
7.			

Time	Color Card
At 1:00 Min	Green
At 1:30 Min	Yellow
At 2:00 Min	Red

Speeches:

	Speaker	Required Time	Actual Time	Votes
1.				
2.				
3.				
4.				
5.				

For a 5-7 min speech	
Time	Color Card
At 5Min	Green
At 6 Min	Yellow
At 7Min	Red

Evaluations: (2-3 minutes)

	Speaker	Time	Votes
1.			
2.			
3.			
4.			
5.			

Time	Color Card
At 2:00 Min	Green
At 2:30 Min	Yellow
At 3:00 Min	Red

BEST TABLE TOPICS SPEAKER _____

BEST EVALUATOR _____

BEST SPEAKER _____

BULL SLINGER _____